

## Multi-Channel Encoding Monitor (MCEM)

# MCEM Email Activation Steps

The MCEM can be configured to send an email to the user when the unit is alerting or alarming. To set up email alerting via the web interface please complete the following steps:

1. Verify the computer is connected to your LAN and the MCEM via the rear panel ethernet port.
2. Identify the MCEM's IP address. This can be found via the front panel LCD display. From the front panel, press the top arrow 3 times.
3. Open a web browser (Microsoft Internet Explorer®, Firefox®, Chrome™, Opera®, or Safari®) on the computer connected to the monitor and enter the following in the address window: https://IP-address
4. The login window will open. Enter the user name, **Station** (case-sensitive), and the password, **C0lumb1aMD** (case-sensitive), and click the OK button.
5. Navigate to the menu item email configuration.
6. Enter the recipient's email address.
7. Check the box for Activate Email Notification.
8. If "Use MCEM Email Server" is checked, clear the checkbox.
9. Enter the URL and port for the email server.
10. Enter the sender's email address and password (login credentials). Note: the password is encrypted and masked. To see the password before it is saved, check the "Show Checkbox."
11. Enable TLS and TLS Start unless these are not supported.
12. Click "Save."
13. Click "Test." A notification appears that the test email is about to be sent. This can take up to 2 minutes. A message will appear that indicates whether the email was sent. If it was not sent, see Appendix D of MCEM manual to troubleshoot the issue.

The screenshot displays the Nielsen Multi-Channel Encoding Monitor (MCEM) web interface. The top navigation bar is blue with the Nielsen logo and the text "MULTI-CHANNEL ENCODING MONITOR". On the right, it says "Your ENC Monitor L50", "Station", and "Log Out". Below the navigation bar is a "Menu" button. The main content area is titled "Monitor Information" and shows "Entities" as "-FM | ChPairB | ChPairC | ChPairD". The "Email Configuration" section contains the following fields and options:

- Activate Email Notification ? ☒
- Use MCEM Email Server ? ☐
- Server Online Check ☒
- Email Server URL
- Email Server Port
- Sender's Email Account
- Sender's Email Account Password  ☐ Show Password
- Use TLS ? ☒
- Use TLS Start ? ☒
- Email Address that Receives Alarms

At the bottom of the configuration section are three buttons: "Save", "Cancel", and "Test". Below this is a "Support:" section with contact information for US Domestic Only (866) 767-7212 and International (Contact local equipment support representative). A "Legal Notice" link is also present.

For more information contact your Audio Client Engineer at 1-866-767-7212, or email [encoding@nielsen.com](mailto:encoding@nielsen.com)